

DISSOLUTION COMMITTEE CHARGE

Pursuant to the provisions of existing Section 19-1900 of the Village Law the Board of Trustees of the Village of Candor has passed a resolution to study whether the Board should adopt a plan for dissolution subject to the procedures governing permissive referenda.

In accordance with Village Law Section 19-1901 the Board has appointed a Dissolution Study Committee. According to that provision of the law, the Committee:

"... shall organize and form such subcommittees as it deems necessary or desirable to undertake its report. It shall make a report to the village board of trustees within the time period set by such board. A copy of such report shall also be sent to the supervisor of the town or towns in which the village is situated. The report shall address all topics included in a plan for dissolution, alternatives to dissolution and may propose a plan for dissolution for consideration by the village board of trustees. Prior to submission of the report to the village board of trustees, the study committee shall hold at least one public hearing upon at least twenty days' notice to be published in official newspapers of the village and town or towns."

In preparation for making its report to the Board, the Committee should include the impact of and alternatives to dissolution, considering in particular:

1. The disposition of property of the village.
2. The payment of outstanding obligations and the levy and collection of the necessary taxes and assessments therefor.
3. The transfer or elimination of public employees.
4. Any agreements entered into with the town or towns in which the village is situated in order to carry out the plan for dissolution.
5. Whether any local laws, ordinances, rules or regulations of the village in effect on the date of the dissolution of the village shall remain in effect for a period of time other than as provided by section 19-1910 of this article.
6. The continuation of village functions or services by the town.
7. A fiscal analysis of the effect of dissolution on the village and the area of the town or towns outside of the village.
8. Any other matters desirable or necessary to carry out the dissolution or recommend alternatives to dissolution.

The Committee must perform its mission in compliance with the Open Meetings Law. Therefore, every meeting of the Committee where a quorum is present must be open to the general public unless the Committee is allowed to act an executive session. If the Committee schedules a meeting at least one week in advance it must give public notice of the time and place of the

meeting to the news media and by posting notice in at least one designated public location at least 72 hours before the meeting. If the Committee schedules a meeting on less than one week's notice, then the Committee must give public notice of the time and place of the meeting to the extent practicable to the news media and notice must be conspicuously posted in at least one designated public location a reasonable time prior to the meeting. The Committee must take minutes at all open meetings. There is no requirement that the minutes be submitted to the Village and Town Boards but there is no prohibition of that. The minutes are clearly public records that could be requested under the Freedom of Information Law.